



CBW GUEST REGISTRATION FORM – 4 BR or 3 BR PLUS LOFT – 8 ADULTS MAX*

Dates of Guest Visit: _____ Total # Nights: _____

Total # of Guests: _____ # of Guests 13 yrs. and over _____ # of Guests under 13 _____

Unit Owner’s Name: _____ Unit Address: _____

Unit Owner’s Email: _____ Unit Owner’s Phone: _____

ALL guests must be registered, or they will be denied access to the property by the security guard.

Primary Guest’s Name/Age: _____ Cell/mobile: _____

Primary Guest’s Mailing address: _____

Primary Guest’s Email address: _____

Guest #2 Name: _____ Guest #3 _____

Guest #4 Name: _____ Guest #5 _____

Guest #6 Name: _____ Guest #7: _____

Guest #8 Name: _____

Additional (over-occupancy*) Guests’ Names _____

Contact name of Realtor or Management Company, if any: _____

Phone: _____ Email: _____

Rental Vehicle:** (Many agencies send rental car info ahead. If not, guest is required to register car with security guard upon arrival to property.

Make/Model: _____ Color: _____ License Plate #: _____

Rules & Regulations: Guest has received the attached copy of the current Cowpet Bay West Rules and Regulations:

Unit Owner’s Signature (or proxy agent): _____

**Please note that pursuant to our bylaws, occupancy is limited to no more than 2 people per bedroom. Occupancy that exceeds 2 people per bedroom is limited to 30 days/year. Violation of the bylaws may result in fines.*

*** Pursuant to our bylaws, only 1 parking space/vehicle is allowed per condo. Additional vehicles could be subject to additional fee/fine or towed at Guest’s expense.*



Cowpet Bay West

6201 Windward Way, St. Thomas USVI 00802

CBW Condo Association Rules & Regulations

~~ to be posted inside condos ~~

Cowpet Bay West is a **residential condo community** bound by rules and regulations intended to ensure neighbors' peaceful co-existence. **All visitors** to our property are expected to follow our CBW property rules and regulations. Thank you.

USVI NOISE ORDINANCES for CONDO and BEACH:

- “Loud” noise – including loud talk or music – is not permitted in the condos, on the balconies, nor on the beach or other outdoor spaces. **\$300-\$1000 fine for noise violations.**
- USVI law defines “loud” as “sound that can be heard 100 ft away” OR “louder than 75dBa” (the noise of a standard vacuum cleaner)

PARKING:

- All owners and Guests must display parking passes on their windshields. (One Owner Pass and one Guest Pass is provided for each numbered condo unit.)
- “Guest” spots are indicated throughout the property and should not be occupied for more than 24 hours.
- Unauthorized vehicles (no parking pass displayed) will be towed. No boat, trailer, or heavy commercial vehicle is authorized to park on the property. **\$100-\$200 fine and towing for parking violations.**

TOILETS:

- **NOTHING besides standard toilet paper** can be flushed down the toilets!!!! No tampons, no “flushable” wipes. **None of those “flushable” products are safely flushable** in a 50-year-old system.
- **Owners/Guests will be billed** for pipe repairs due to above misuse. **Repairs can run to \$15,000.**

TRASH:

- No garbage or trash may be left/disposed of on or adjacent to our property.
- No trash cans/pails or garbage bags may be left outside except on pick-up day. Directions for trash removal should be posted in your condo. **\$100-\$400 fine for trash violation.**

OUTDOOR SPACES:

- Barbequing is not permitted on seaside galleries/balconies. **No sitting on balcony railings.**
- No personal items may be placed on or stored under any of the stairways, railings or entry bridges.
- Balconies and street-side porches: No towels, laundry etc. may be hung on balcony railings.

DOGS:

- No dogs are allowed on condo property unless they are registered service animals.
- Service animals must be leashed, and owners/tenants must clean up after them. **Fines: \$100-\$400**

Guests should call their rental contact about any issues with their unit, not the Cowpet office. Thank you.

“Water is a precious resource here in St. Thomas - please use it cautiously.”