

**Cowpet Bay West Condominium Association**  
**2016 Board of Directors Meeting**  
**January 11, 2016 (17:00 AST)**

**Call to Order**

President, Nick Overmyer called the meeting to order at 5:04PM

**Attendance**

Present: Nick Overmyer, George Blackhall, Bill Friend, James Hosie, Paul Goldberg, John Kalb;  
Office: Holly Case, Absent: Mike McGuire  
Guests: Maria Hodge, Lorice Fiala

**Approval of Minutes**

The 2015 January meeting minutes were accidently sent to the Board instead of the December 2015 meeting minutes. The correct meeting minutes will be sent out and approved through email.

**Manager's Report**

Stone Wall: The work on the stone wall has begun and the process is going smoothly.

Leaks: There are a total of 7 leaks in the property right now and Holly stated that she needs the help of another plumber as the staff is not able to handle all these leaks at once.

Permits: Holly stated that she has submitted the application for the Terminal Facilities Permit to DPNR last week. All other items in the inspection have been addressed and a response was sent to DPNR.

Generator: The coil was replaced in the generator and now transferring properly. The electrical transfer is scheduled to take place with the day tank. This is the last step and the day tank will be completely installed. During this last stage the generator will be pulled off line for 2-3 hours. Holly will notify the owner if WAPA were to go out during this time there will be a power interruption.

Meet and Greet and Annual Meeting: The venues for both dates are all in place. The Meet and Greet will take place in the CBW Lawn (beach) and the Annual Meeting will be held in the Elysian. Holly and Rita will be working on lighting options as well as prepping the ground.

Roof Preparation for the Solar Install: The work has begun but was interrupted by bad weather conditions. There were days where the work was interrupted or slowed down by strong winds. The project is expected to be completed next week.

**Treasurer's Report**

James Hosie reported that the majority of the funds are in Merchant's bank with a balance of about \$185,000.00, First Bank is approximately \$3,000.00 and Banco Popular is approximately \$72,000.00. Total amount due from owners in arrears was reported at \$62,000.00 of it being owed by one owner.

### **Committee Report**

Nominating Committee: Holly reported that the Nominating Packages were sent out 30 day before the meeting as stated in the by-laws.

Solar Committee: Nick reported that the vendor for the Solar Panels ordered materials to start the solar panel project.

### **Old Business**

Innovative: The re-cabling was supposed to start last week. Holly is still in the process of finding out when the project is supposed to start. Once the schedule is set, Holly will send out a notice.

### **Action Items**

Find out if we can have power while the solar equipment is being tested	Holly
Find out information if EVO upgrade will affect owners with regular phone	Holly
Pending – Research about replacement truck from contact in FL	Doug
Closed - Get License and permit of Roof Contractor	Holly

### **New Business**

No new business.

### **February BOD Meeting**

The next Board of Directors will be held on Monday, February 1st, 2016, 17:00 AST

**Adjourned at 6:15 PM**